INSTRUMENT OF GOVERNMENT

1 The name of the federation is **The Riverbank Federation.**

2 The address for John Donne CoE Primary School is High Street, Blunham, Bedford, Bedfordshire, MK44 3NL. The address for St Swithun's CoE V C Primary School is Ivel Road, Sandy, Bedfordshire, SG19 1AX

3 The names and categories of the schools in the federation are:

John Donne Church of England Primary School	Voluntary aided
St Swithun's Church of England V C Primary School	Voluntary controlled

4 The name of the governing body is **The Governing Board of The Riverbank Federation**

5 The governing body shall consist of:
(a) two parent governors *(elected across the federation)*
(b) one LA governor
(c) one headteacher governor
(d) one staff governor *(elected across the federation)*
(e) five foundation governors
(f) two co-opted governors

6 The total number of governors is twelve.

7 The foundation governors shall comprise
(a) two ex officio governors, being subject to paragraph 8(a) below.
(b) one appointed by the Diocesan Board of Education, in consultation with the Parochial Church Council of the parish in which St Swithun's Primary School is situated.
(c) two appointed by the Diocesan Board of Education, in consultation with the Parochial Church Council of the parish in which John Donne Primary School is situated.

8 (a) The holders of the following offices shall each be a foundation governor ex officio:
the principal officiating minister of the Riversmeet Benefice, (or his/her successor in title).
The principal officiating minister of the Benefice of Sandy (or his/her successor in title)

(b) The Archdeacon of the Archdeaconry in which the school is situated shall appoint a foundation governor to act in the place of the ex officio foundation governor whose governorship derives from either of the offices named in (a) above, in the event that the ex officio governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 21(1) of the School Governance (Constitution) (England) Regulations 2012, or there is a vacancy in the office by virtue of which the governorship exists.

8 The Archdeacon of the Archdeaconry in which the school is situated may, in consultation with the Diocesan Director of Education, request the removal of any ex-officio foundation governor and may appoint any substitute governor.

9 The religious ethos of the schools in the federation is:

Recognising its historic foundation, each school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.

The schools aim to serve their communities by providing an education of the highest quality within the context of Christian belief and practice. They encourage an understanding of the meaning and significance of faith, and promote Christian values through the experiences they offer to all their pupils.

10. Each school is held in a religious trust.

11. This instrument of government comes into effect on **5 January 2026**.

12. This instrument was made by order of Central Bedfordshire Council on **18th December 2025**

13. A copy of the instrument must be supplied to every member and associate member of the governing board (and the head teacher if not a governor), any trustees, and to the appropriate religious authority.

A. Nasir

Anisa Nasir
Commissioning Officer – Children's Services
Duly authorised officer